

City of Keizer Community Center

Maximum Room Occupancy Based on Room Square Footage and Current OHA Guidelines as of 7-24-20

Room	Sq. Ft.	Dimensions	Maximum Total	Reception/ Round (8 per table)	Reception/ Round (5 per table)	Crescent Rounds (6 per table)	Classroom Style (2 per table)	Theater Style
Iris Ballroom	8,165	115' x 71'	100	n/a	n/a	n/a	100	n/a
Iris A	2,769	39' x 71'	78	78	55	66	30	70
Iris B	2,840	40' x 71'	78	78	55	66	30	70
Iris C	2,556	36' x 71'	70	64	40	48	20	50
Iris A/B	5,609	79' x 71'	100	100	100	100	60	100
Iris B/C	5,396	76' x 71'	100	100	100	100	50	100
Claggett Creek	828	23' x 36'	22	22	20	22	12	22
Chemawa	864	24' x 36'	22	22	20	22	12	22
McNary	864	24' x 36'	22	22	20	22	12	22

Factors That Reduce The Above Numbers

Reduce Number By

City Host – Ballroom	3
City Host – Med Size Room	2
City Host – Small Room	1
On-Site Catering	5
Drop Off Catering	2
Bartending Services	3
Security – Ballroom	3
Security – Any other size room	2
DJ	1-2
Other	Depending on Circumstance